



Information on the awarding of grants by the Ibero-American Institute

The Ibero-American Institute (IAI) is a centre of interdisciplinary scientific and cultural exchange focused on Latin America, Spain, and Portugal. The Institute accommodates Europe's largest library specialised in Ibero-American culture. It is a non-university research centre and is dedicated to enhancing the dialogue between Germany and Ibero-America.

With the aim of fostering Latin American studies, the Ibero-American Institute awards scientists and academics grants for a research stay in Berlin.

1. Objective of promotion

By awarding grants, scientific projects in the field of work supported by the IAI are promoted. Projects within the context of the IAI's main research focuses are taken into special consideration. Information on the research programme can be obtained on the homepage of the IAI: <http://www.iai.spk-berlin.de/wiss/wissframe.htm>

The grants are meant to put European and Latin American scientists in a position to evaluate the extensive stocks in the library and special collections of the Ibero-American Institute for their research and to establish contact with colleagues in Germany.

Grants are awarded

- a) based on individual applications
- b) based on the IAI's calls for works on specific thematic problems.

2. Period of the grant

The period of the grant is determined according to the scope of material which the applicant would like to evaluate at the Ibero-American Institute. It is fixed by the selection committee of the IAI after the period of stay applied for has been checked. As a rule, the period of the grant should not exceed three months.

Amount of the monthly grants

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| a. Postgraduate grants for persons with a first university degree | € 900.00 |
| b. Postdoctoral/research grants for persons who have gained a doctorate or possess a comparable qualification | € 1,200.00 |
| c. Grants for persons who continue to receive a fixed salary during the research stay | € 500.00 |

In addition, financial support for travelling expenses (maximum of € 500.00) can be granted.

3. Prerequisites for the application

The scientific qualification of the applicant is examined on the basis of the documents to be submitted. Eligible for promotion are scientists who have gained a doctorate, graduates and students taking their doctorate and who are involved in a research project. As a rule, applicants must already have performed scientific work in the Ibero-American Institute's field of work.

4. Obligations of the grant holders

Accepting a grant obliges the grant holder during his or her stay in Berlin

- to concentrate his/her capacity to work on the project described in the application;
- to immediately inform the Ibero-American Institute in the case that the promoted research project can no longer be carried through in a proper way;
- not to take on a remunerative occupation;
- to participate in the scientific colloquium of the Ibero-American Institute;
- to present the scientific project in the scientific colloquium of the Ibero-American Institute or in a public lecture;
- to present a report on the results and experiences at the end of the grant.

5. Obligations of the Ibero-American Institute towards the stipend recipients

In addition to the financial performances, the IAI provides a workplace in the library of the Institute and as far as possible supports the grant holder in regard to other matters, in particular to arranging an accommodation. The Institute is willing to provide one of its scholars for scientific support, as far as this is possible.

Reasons for granting or rejecting applications are not given. There is no legal claim to the awarding of a grant.

6. Documents in support of the application

The following documents must be submitted via email as attachments in PDF format to the Ibero-American Institute:

- a duly completed application form;
- a curriculum vitae in tabular form;
- two letters of recommendation by academic teachers on the scientific qualification (for those taking their doctorate);
- a list of publications;
- copies of university diplomas and of documents on the conferment of academic degrees;
- a detailed description of the project, taking the following points into account:
 1. reasons for and objects of the planned project;
 2. approach and method;
 3. bibliography of basic literature related to the project;
 4. preliminary work already performed;
 5. co-operation with other scientists.

7. Application deadlines

If you are applying for a grant for the first half of the year, your application must arrive at the IAI until September 30 of the previous year. If your intended stay is in the second half of a year, the deadline is March 31 of the same year.

All documents must be sent via email as attachments in PDF format to becas@iai.spk-berlin.de

Please make sure your email is no greater than 4MB, otherwise it may be blocked by our mail servers before it reaches us.